

**Greater Port Washington  
Business Improvement District Association, Inc.  
Board of Directors Meeting  
Meeting Minutes - Approved  
November 5, 2025  
Location: 329 Main Street, PW**

In attendance: Halime Berkay, Mariann Dalimonte, Nadine Delmonte, Bonnie Doran, Cindie Leigh, Paul Oleksiw, Michael Tucker, Michael Tretola, and Holly Byrne, Executive Director.

Excused: Annette Oestreich, Donna Rice, Bill Haagenson

1. Holly Byrne called the meeting to order at 7:05p.m.
2. Holly Byrne presented the election results report provided by Honest Ballot. See the attached report.
3. Holly Byrne then presented the proposed Slate of Officers to the Board of Directors of the Greater Port Washington Business Improvement District Association for the term of November 2025-October 2026.

President – Donna Rice

Vice President – Halime Berkay

Treasurer – Annette Oestreich

Secretary – Nadine Delmonte

- a. Michael Tucker made a motion to approve the slate as presented to elect the officers to begin their one-year term immediately. Bonnie Duran seconded the motion. As the newly elected presiding officer, Halime Berkay assumed management of the meeting.
4. No public comments.
5. Holly Byrne presented the Treasurer’s Report for October 31, 2025.
  - a. Michael Tucker made a motion to accept the Treasurer’s Report as presented. Bonnie Duran seconded the motion. All voted in favor.
6. Cindie Leigh made a motion to accept October 8, 2025, and meeting notes from October 29, minutes as presented. Bonnie Duran seconded the motion. All others voted in favor.
7. Holly Byrne presented the following grant applications:
  - a. A façade grant application from Finn MacCool’s, 205 Main Street, and
  - b. A new tenant grant application from Puzzles, 23 Main Street.
  - c. Mariann Dalimonte made a motion to approve both applications and for Holly Byrne to issue payment to the business owners. Nadine Delmonte seconded the motion.

All in favor.

- d. Holly Byrne presented proposed updates to the 3 grant programs for 2026 for review and comment. Michael Tucker made a motion to approve the updated program guidelines. Bonnie Duran seconded the motion. All in favor.
  - e.
8. Holly Byrne provided updates on upcoming events and beautification initiatives.
    - a. The new receptacles are delivered and scheduled to be placed on Thursday or Friday. Holly and Philip have replaced liners as needed. Once placed, Holly will schedule a photo date with PSEG Long Island. In addition, the new snowflakes will be delivered tomorrow. Installation is scheduled for Saturday, 11/14. Home Run Electric is scheduled to prepare the snowflakes and the poles in advance.
    - b. Arena Graphics is preparing to open an online store for individuals to purchase items with the BID logo. The store will be open until Monday, 11/17. Production is expected to be up to 14 days.
    - c. Upcoming community events include Port Holiday Magic which will be held on 2 Saturdays, November 29 and December 6.
    - d. Holly Byrne presented a proposed schedule for 2026 Board meetings which will be reviewed finalized at December meeting.
  9. Cindie Leigh made a motion to adjourn the meeting. Halime Berkay seconded the motion. All voted in favor. The meeting was adjourned at 7:43pm.
  10. Next meeting dates
    - a. Wednesday, December 3 at 7:00 pm