

**Greater Port Washington/Business Improvement District Association,
Inc.**

**Board of Directors Meeting
Meeting Minutes - Approved**

August 7, 2024

Location: Office of Daniel Gale, 350 Main Street, PW

In attendance: Halime Berkay, Mariann Dalimonte, Nadine Delmonte, Bonnie Doran, Cindie Leigh, Paul Oleksiw, Donna Rice, Michael Tretola, Holly Byrne, Executive Director.

Excused: Manny Galanis, Annette Oestreich, and Michael Tucker.

- 1) Donna Rice called the meeting to order at 7:08p.m.
- 2) No members of the public were present.
- 3) Presidents Report presented by Donna Rice
 - a) Donna Rice made a motion to accept the terms of engagement for legal counsel provided by the Office of Tom Glascock. Halime Berkay seconded the motion. All in Favor.
 - b) Donna Rice reported that the BID has agreed to bind with HUB international for insurance coverage for 2024-2025.
 - c) Donna Rice provided updates on estimate to replace AC unit at 329 Main Street. The expense is considered part of the upkeep of the building in lieu of rent. Cindie Leigh made a motion to approve. Paul Oleksiw second the motion. All in Favor.
- 4) Nadine Delmonte made a motion to accept July 7, 2024, minutes as presented. Cindie Leigh seconded the motion. Halime Berkay and Mariann Dalimonte abstained. All others voted in favor.
- 5) Holly Byrne presented the amended Treasurer's Report for July 31, 2024.
 - a) Nadine Delmonte made a motion to accept the Treasurer's Report. Halime Berkey seconded the motion. All in favor.
 - b) Donna Rice made a motion to convene the meeting to executive session pursuant to the NY Public Officers Law Article 7, Section 105 for the purpose of discussing personnel matters. Nadine Delmonte seconded the motion. The meeting moved to executive session @7:50pm. The meeting returned to open meeting at 7:57pm.
 - c) Bonnie Doran made a motion to approve the tentative 2025 budget as presented and authorize Holly Byrne to submit to the Town of North Hempstead Office of Comptroller. Cindie Leigh second the motion. All in favor.
- 6) Holly Byrne presented the application for a sign grant from Fora Cafe, located at 3 Manorhaven Blvd. As of July 31, 2024 financial statement the Sign Grant funds have been fully distributed. The board discussed an option to revisit this and future applications at the end of the fiscal year.

Holly Byrne will inform the applicants that the application was denied at this time.

- 7) Holly Byrne provided updates on upcoming events and beautification initiatives.
 - a) Report on upcoming programs and initiatives.
 - b) Holly presented the proposal from Honest Ballot to contract as the Annual Election Inspector for the annual meeting and election.
 - c) Mariann Dalimonte made a motion to approve the proposal and issue payment based on the terms of the agreement. Paul Oleksiw seconded the motion.

- 8) Nadine Delmonte made a motion to adjourn the meeting. Halime Berkey seconded the motion. All in favor. The meeting was adjourned at 8:51pm.