

**Greater Port Washington  
Business Improvement District Association, Inc.  
Board of Directors Meeting  
Meeting Minutes - Approved  
June 5, 2024  
Location: Office of Daniel Gale, 350 Main Street, PW**

In attendance: Halime Berkay, Mariann Dalimonte, Nadine Delmonte, Bonnie Doran, Manny Galanis, Cindie Leigh, Annette Oestreich, Paul Oleksiw, Donna Rice, Michael Tretola, Holly Byrne, Executive Director.

Excused: Michael Tucker. Mariann Dalimonte and Bonnie Doran excused themselves at 8:05pm

- 1) Donna Rice called the meeting to order at 7:08p.m.
- 2) Presidents Report presented by Donna Rice
  - a) Donna Rice explained that the Executive Director received an email from the Supervisor Desena appointing Michael Tretola as one of the two Class C Directors to the Board of the Greater Port Washington Business Improvement District. This appointment is in accordance with Article II. Section 1.  
  
This appointment effectively terminates Bill Haagenson's term as a director of the board. At this time, I would like to personally thank Bill for his years of service as the remaining founding member of the BID and for his historical knowledge and contributions to the BID. He will be missed.
  - b) Donna Rice reminded all board members that any special request of the Executive Director for items or archives be sent to her as president first in order to be assessed and prioritized in the scope of projects and initiatives managed by the BID.
  - c) Donna Rice reported that no response has been received from the Town Attorney regarding clarification of procedures for issuing budgeted tax levy funds to the BID. Since early 2023, Mariann and Holly have submitted repeated requests for clarification and adjustments which affect the Admin Fee assessed to the BID. As a reminder, the BID has been assessed \$11,375 for FY2024 based on transactions from 2022.
  - d) Donna Rice discussed Instagram Post from Memorial Day
- 3) No members of the public were present.
- 4) Bonnie Doran made a motion to accept May 1, 2024, minutes as presented. Manny Galanis seconded the motion. Nadine Delmonte abstained. All others voted in favor.
- 5) Annette Oestreich presented the amended Treasurer's Report for May 31, 2024.
  - a) Bonnie Doran made a motion to accept the Treasurer's Report. Cindie Leigh seconded the motion. All in favor.

- 6) Holly Byrne presented applications for both sign and new tenant grants from three (3) new businesses: Vivi Bubble Tea, located at 100 Main Street; Sit Still Kids Salon, located at 16 Main Street; and Moda Hair Salon, located at 38 Main Street.

A decision was reached for each to receive \$1,000 toward a new tenant grant and \$250 toward a sign grant.

Nadine Delmonte made a motion to approve the sign grant and new tenant application and issue payment to: Sit Still Kids, Vivi Bubble Tea and Moda Hair Salon. Manny Galanis seconded the motion. All in favor.

- 7) Holly Byrne provided updates on upcoming events and beautification initiatives. Discussion on replacement of the clock at the train station and Blumenfeld Park. Pamphlets handed out with different choices of clocks. Further investigation regarding installation, pricing and choices will continue. Discussion regarding Port Promenade on June 20<sup>th</sup>, 2024.
- 8) Nadine Delmonte made a motion to adjourn the meeting. Manny Galantis seconded the motion. All in favor. The meeting was adjourned at 8:15pm.