



2023 - FAÇADE AID GRANT PROGRAM

The Greater Port Washington Business Improvement District (the “GPWBID”) is sponsoring a Façade Matching Rehabilitation Grant Program is intended to aid property owners and commercial tenants located within the district with the rehabilitation of their exterior building façades (front and/or rear facing entrances). This grant may only be used to fund façade improvements. This grant is awarded on a first come, first served basis and is subject to available funds. **If awarded, the GPWBID will contribute 50% of the cost of façade upgrades up to a maximum contribution of \$5,000.00.** For example: If the project cost is \$20,000.00, GPWBID will reimburse a maximum of \$5,000.00. Payment to the program participant will occur only after the rehabilitation work is completed, in accordance with approved plans and specifications. Project work must be completed within 12 months of grant application.

GRANT PROGRAM OVERVIEW

- All grant requests will be processed in the order in which the fully completed grant application is received at the GPWBID office.
- All projects are subject to approval by GPWBID Board.
- All grant requests are subject (a) to the availability of program funds for the current year and (b) to the specific program requirements for each grant requested.
- The application must be approved prior to starting the project.
- Applicants must be a property owner or commercial tenant located within the district and considered to be in good standing. Tenant applications must have the building owner's approval and signatures must be notarized.
- This program grant may not be used by any applicant who has received a grant award with the past 10 Years.
- Sign, Facade Aid and Tenant Bonus Grants submitted at the same time or within 12 months of the other will be combined as one project. (Subject to a maximum combined amount of \$5,000.00).
- Subject to grant monies received for this project from other organizations.
- The Board has the right to accept, deny or adjust the amount granted to an applicant.
- If an application is not approved, including due to an incomplete submission, the applicant may submit a new application one time and within 10 days of notification.

GRANT APPLICATION PROCEDURE

If you believe you qualify for a facade grant, as described above, you may submit a completed application packet. The application packet must include:

1. Completed Application Form
2. Completed IRS Form W-9
3. Copies of the approved permit from the governing municipality, if applicable. Copy of the email notification of permit is permitted.
4. Notarized Affidavit
5. Photo or rendering of proposed façade improvements, including a description of materials to be used and details of the project.
6. Proof of payment once work is complete.

When all information is submitted, the GPWBID’s Board of Directors will review the request and will notify you of its determination.

If your grant application is approved, funds will be made available once the work is complete and proof of payment received by the GPWBID.



Façade Aid Grant Program Application Form

Property Address: _____

Applicant: _____

Applicant Address: _____

Applicant Phone Number: _____

Applicant E-mail Address: _____

Property Owner Name: _____

Estimated Cost \$ _____ Requested Grant \$ _____ (50% Matching cost up to \$5,000.00 maximum)

**Permits, plans and specification sufficient to describe the proposed work are attached.
By requesting a Façade Grant, I understand and agree to be subject to the following conditions.**

Please initial each item.

- _____ 1. The commitment of grant money for a proposed project expires twelve months from approval date, as noted on application. For reasonable project delays, the expiration date may be extended by the GPWBID upon written request by the applicant;
- _____ 2. All work must completely follow the supporting documents submitted to the GPWBID and approved by the Municipality;
- _____ 3. All work shall comply with all government regulations;
- _____ 4. Eligible activities include signs attached to the front or rear façade of the building;
- _____ 5. The grant check shall be awarded only after the work has been completed and proof of costs and payment, in the form of paid invoices or cancelled check(s) (front & back), are received by the GPWBID. These items will be required in order for the GPWBID to issue payment.

These items will be required in order for the District to issue payment.

Property Owner or Commercial Tenant Applicant

Date

This statement shall certify that the proposed project described above meets the requirements necessary for application for the Façade Grant.

Mail the application, affidavit and all relevant paperwork to:

The Greater Port Washington Business Improvement District
Attention: Façade Aid Grant Program
329 Main Street
Port Washington, NY 11050



AFFIDAVIT – All Grants (Façade/Sign/Tenant)

_____, being duly sworn, deposes and states: (Property Owner or Commercial Tenant, hereinafter, the “Applicant”)

1. I am submitting this Affidavit for a (Check applicable grant)

FACADE AID GRANT _____

SIGN GRANT _____

TENANT (NEW) BONUS GRANT _____

from the Greater Port Washington Business Improvement District (“GPWBID”) with regard to

_____ (“Premises”).

2. I have reviewed the relevant building and zoning codes for the Premises and all applicable rules will be fully complied with for any work performed at the Premises.
3. Attached hereto and made a part hereof is a description of the scope of work, if applicable.
4. The work is being undertaken by the _____.
5. The Applicant has received all necessary permits, copies of which are attached hereto, or has applied for the permits, with the applications being attached hereto.
6. I understand that payment of the Grants will not be made until all permits have been closed and a Certificate of Occupancy or Certificate of Existing Use (if required) has been issued by the location’s governing municipality and the Premises location is open and operating.
7. If any work at the Premises is completed without a required permit, the GPWBID reserves the right to rescind the grant and/or obtain a return of grant moneys from the Applicant.

(Property Owner or Commercial Tenant Applicant)

Sworn to before me this _____ day of _____, 2023

Notary Public