



P.O. Box 121, Port Washington, NY 11050
(516) 883-8890 E-mail: gpwbid@optonline.net

2022 - NEW TENANT BONUS GRANT PROGRAM

The Greater Port Washington Business Improvement District is sponsoring a New Tenant Bonus Grant Program to aid a **new** tenant who enters into a lease for a **vacant commercial space** located within the District. This grant is awarded on a first come, first serve basis and is subject to available funds. **We will contribute an approved Tenant Bonus up to a maximum of \$2,000.00.**

If you believe you qualify for a bonus, please provide a letter to the BID at the above address requesting a grant. When all information is submitted the BID's Board of Directors will review the request and will notify you of its determination.

PROGRAM REQUIREMENTS:

Subject to available Program Funds for the current year.

1. The tenant must be a new business within the District.
2. The lease must be for a term of at least two years.
3. The leased space must be for a minimum of 800 square feet of space.
4. The tenant must apply within the first year of entering into a lease.
5. The lease must comply with all government regulations.
6. Multiple locations under the same corporate business name and/or owner not eligible.
7. The right to the bonus may not be assigned.
8. Sign, Facade Aid and Tenant Bonus Grants submitted at the same time or within one year of the other will be combined as one project. (Subject to a maximum combined amount of \$5,000.00).
9. Subject to grant monies received for this program from other organizations.
10. The sale or transfer of an existing business either in the same location or a new location is not eligible for this grant unless the location has been vacant for 6 months.

Grant Program Purpose and Procedure:

- The Board has the right to accept, deny or adjust the amount granted for any request.
- All grant requests will be processed in the order in which the fully completed grant application is received at the BID office.
- All grant requests are subject (a) to the availability of program funds for the current year and (b) to the specific program requirements of each grant requested.
- The BID's offer will be honored subject to above requirements and available funds.
- If your grant is approved, funds will be made available when the business is open.
- If your application is returned because it's incomplete, you will only be allowed to submit the application one more time within 10 days of the application being returned for not being complete.

For more information, contact Holly Byrne, Executive Director at (516) 883-8890 or at gpwbid@optonline.net

AFFIDAVIT – All Grants (Façade/Sign/Tenant)

_____, being duly sworn, deposes and states:
(Property Owner or Applicant)

1. I am submitting this Affidavit for a: (Check applicable grants)

FACADE AID GRANT _____

SIGN GRANT _____

TENANT (NEW) BONUS GRANT _____

from the Greater Port Washington Business Improvement District (“BID”) with regard to

_____ (“Premises”).

- I have reviewed the relevant building and zoning codes for the Premises and all applicable rules will be fully complied with for any work performed at the Premises.
- Attached hereto and made a part hereof is a description of the scope of work. (If applicable).
- The work is being undertaken by the _____. [Applicant/Owner/Tenant]
- The Applicant has received all necessary permits, copies of which are attached hereto, or has applied for the permits, with the applications being attached hereto.
- I understand that payment of the Grants/Bonus will not be made until all permits have been closed and a Certificate of Occupancy or Certificate of Existing Use (if required) has been issued by the location’s governing municipality and the location is open and operating.
- If any work at the Premises is completed without a required permit, the BID reserves the right to rescind the grant and/or obtain a return of the Bonus from the Applicant.

(Property Owner or Applicant)

Sworn to before me this _____ day of _____, 2022

Notary Public